



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

JOSH STEIN
GOVERNOR

J.R. "JOEY" HOPKINS
SECRETARY

September 24, 2025

NOTICE TO PROSPECTIVE BIDDERS

SMALL BUSINESS ENTERPRISE

Subject: Invitation to Bid on Purchase Order Contract D13POC.D1.28401

County: Burke, McDowell, Mitchell and Rutherford Counties

Project Description: Provide Flagging Services Upon Request

The North Carolina Department of Transportation is requesting bids for providing flagging services upon request at various locations on primary and secondary routes in Burke, McDowell, Mitchell and Rutherford Counties to be let at 2:00 PM on Wednesday, October 15, 2025.

The date of availability for this contract is **November 19, 2025**.

The completion date for this contract is **November 18, 2026**.

Sealed bids must be received in the NC Department of Transportation Division Office at 55 Orange Street, Asheville, NC 28801 by 2:00 p.m. on Wednesday, October 15, 2025. Bids must be submitted on the official bid sheet included in the proposal and display the following statement on the front of the envelope:

**QUOTATION FOR CONTRACT ID D13POC.D1.28401 FLAGGING SERVICES UPON
REQUEST AT VARIOUS LOCATIONS IN BURKE, MCDOWELL, MITCHELL AND
RUTHERFORD COUNTIES TO BE OPENED AT 2:00 PM ON, OCTOBER 15, 2025.**

ATTN: CHAD LOFTIS

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
DIVISION THIRTEEN
55 ORANGE STREET
ASHEVILLE, NC 28801-2340

Telephone: (828) 250-3000
Fax: (828) 251-6394
Customer Service: 1-877-368-4968

Website: www.ncdot.gov

Location:
55 ORANGE STREET
ASHEVILLE, NC 28801-2340

This is a Small Business Enterprise (SBE) contract. To qualify for the NCDOT SBE Program a firm must have an annual gross income of \$1,500,000 or less, exclusive of materials. Only contractors currently certified as an SBE Contractor by the Contractual Services Unit of NCDOT and listed in the Directory of Transportation Firms at bid opening will be considered for award of this project.

Prospective bidders who qualify for the SBE Program and are not currently certified should submit a completed application packet prior to bid submittal to allow for review time. The application packet and additional information on the program may be obtained online at:

<https://connect.ncdot.gov/business/SmallBusiness/Pages/default.aspx>

Per G.S. 136-28.10, a NC General Contractor's license and contract payment and performance bonds may be waived for SBE contracts. For this project, the NC General Contractor's license and contract payment and performance bonds will be waived.

It shall be the responsibility of the bidder to check our website for any addenda prior to submitting their bids. **For each addendum issued, bidders are directed to sign the addendum acknowledgement form located in the contract proposal.**

The North Carolina Department of Transportation, in accordance with the provisions of Title VI of the Civil Rights of 1964 (78 Stat.252) and the Regulations of the Department of Transportation (49 C.F.R., Part 21), issued pursuant to such act, hereby notifies all bidders that it will affirmatively insure that the contract entered into pursuant to this notice will be awarded to the lowest responsible bidder without discrimination on the grounds of sex, race, color, or national origin.

Proposals may be obtained online at: https://connect.ncdot.gov/letting/Pages/Letting-List.aspx?let_type=13&let_status=Advertised.

Sincerely,

Chad Loftis

Division Contracts Engineer

DocuSigned by:

Chad Loftis

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cc: Tim Anderson, P.E., Division Engineer
Chris Deyton, P.E., Deputy Division Engineer
Scott Killough, Division Maintenance Engineer
Anna Henderson, P.E., Assistant Division Maintenance Engineer
Steve Cannon, P.E., Division Project Development Engineer
Brendan Merithew, P.E., Division Project Team Lead
Gabriel Johnson, P.E., Division Project Manager
Chad Young, District 1 Engineer
Josh Mashburn, Burke County Maintenance Engineer
James Hoadley, McDowell and Mitchell County Maintenance Engineer
Jacob Zimmerman, Rutherford County Maintenance Engineer